GUIDE TO VOTING AND COUNTING
FOR AN ELECTION ADMINISTERED DURING A PANDEMIC
Table of contents

Introduction .................................................................................................................. 1
   COVID-19 and Orders of the CEO ................................................................. 1
   Purpose of this guide ......................................................................................... 1
   Scope of this guide ........................................................................................... 2

Privacy ......................................................................................................................... 2

Overview ..................................................................................................................... 3
   Summary of Orders relating to voting ............................................................ 3
   Voting .................................................................................................................. 6
      Who may vote ............................................................................................... 6
      Ballots .......................................................................................................... 6
      Advance voting ............................................................................................. 7
      General voting .............................................................................................. 7
      Absentee voting ............................................................................................ 8
      Alternative absentee voting ........................................................................ 8
      Special voting ............................................................................................... 9
      Assisted telephone voting ........................................................................... 9
      Certification envelopes ............................................................................... 9
   Counting ............................................................................................................. 10
      Initial count .................................................................................................. 10
      Final count .................................................................................................. 10
      Recount of initial count .............................................................................. 11
      Judicial recount – election ........................................................................ 11
      Appeal of judicial recount .......................................................................... 11

Counting of the vote .................................................................................................. 12
   Initial count ....................................................................................................... 12
      What is initial count? ................................................................................... 12
      When and where initial count is conducted ............................................... 12
      Who may be present at initial count ........................................................... 12
      Who conducts initial count ......................................................................... 13
      Initial count reconciliation ........................................................................ 13
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appeal of judicial recount</td>
<td>24</td>
</tr>
<tr>
<td>Who may appeal the decision of a judicial recount</td>
<td>24</td>
</tr>
<tr>
<td>When an appeal may be made</td>
<td>24</td>
</tr>
<tr>
<td>Who may be present</td>
<td>24</td>
</tr>
<tr>
<td>Conducting an appeal of a judicial recount</td>
<td>25</td>
</tr>
<tr>
<td>Results of an appeal of a judicial recount</td>
<td>25</td>
</tr>
<tr>
<td>Return of the writ of election</td>
<td>26</td>
</tr>
<tr>
<td>Appendix – Sample forms</td>
<td>27</td>
</tr>
<tr>
<td>Ordinary ballot</td>
<td>28</td>
</tr>
<tr>
<td>Write-in ballot (303)</td>
<td>29</td>
</tr>
<tr>
<td>Summary of Voting Opportunities (307)</td>
<td>30</td>
</tr>
<tr>
<td>Vote-by-mail ordinary ballot (3003010)</td>
<td>32</td>
</tr>
<tr>
<td>Vote-by-mail write-in ballot (3003031)</td>
<td>33</td>
</tr>
<tr>
<td>Initial Count Reconciliation (339) – the ballot account</td>
<td>34</td>
</tr>
<tr>
<td>Certification Envelope - Alternative Absentee Voting (3003520)</td>
<td>35</td>
</tr>
<tr>
<td>Certification Envelope - Alternative Absentee Voting in DEO Office (355)</td>
<td>36</td>
</tr>
<tr>
<td>Certification Envelope - Special Voting/Absentee Voting (356)</td>
<td>37</td>
</tr>
<tr>
<td>Objections to the Acceptance or Rejection of a Ballot or Certification Envelope (362)</td>
<td>38</td>
</tr>
<tr>
<td>Sample Ballot Markings - Ordinary Ballot (516)</td>
<td>39</td>
</tr>
<tr>
<td>Sample Ballot Markings - Write-in Ballot (517)</td>
<td>40</td>
</tr>
<tr>
<td>Questions?</td>
<td>41</td>
</tr>
</tbody>
</table>
Introduction

COVID-19 and Orders of the CEO

The challenges presented by COVID-19 necessitate changes to election processes as currently defined by the Election Act. These changes are necessary to ensure election processes align with public health directives, and to ensure a safe process for all electoral stakeholders, including voters, election workers, and political participants.

Section 280 of the Election Act provides the Chief Electoral Officer (CEO) with Order-making authority to address emergencies, extraordinary circumstances and mistakes.

Out of necessity, and because of the unprecedented circumstances of administering an election during a global pandemic, the Chief Electoral Officer expects to exercise their Order-making powers under s. 280 to modify a number of legislated administrative procedures. These orders will be in place for an election held while public health restrictions are still in place.

This guide has been updated to reflect the provisions of the Election Act and Orders of the CEO that will apply during a provincial election held during the COVID-19 pandemic.

Purpose of this guide

The purpose of this guide is to help you understand voting and counting processes for provincial elections in B.C. These processes are established by the Election Act and Orders of the Chief Electoral Officer (CEO) necessitated by COVID-19.

This guide is designed to provide a framework and quick reference for voting and counting administered by district electoral officers (DEOs). Applicable section references to the Election Act are provided. Section references appear as a number between square brackets; all refer to the Election Act unless otherwise noted.

Should any conflict arise between this guide and the Election Act or an Order of the CEO, the Act and Orders shall be deemed to be the exclusive authority with respect to the conduct of elections in British Columbia when health restrictions are in place.
Scope of this guide

This guide provides a high-level overview of the voting opportunities in an election and more detail on the two counting processes: initial count and final count. It also describes DEO recounts and judicial recounts.

This guide does not address challenges made to the validity of an election under Part 8 of the Election Act. An application may be made to the Supreme Court of British Columbia for a declaration regarding the right of an individual to take office or the validity of an election.

Allegations that an elected candidate is not qualified to hold office, or applications to have an election declared invalid on the basis that the election was not conducted in accordance with the Act or that there were specific contraventions of the Act, may only be addressed by an application under Part 8, and cannot be dealt with at a judicial recount. [s. 150]

Privacy

Elections BC has the authority to collect, use, disclose and dispose of personal information under the Election Act and the Freedom of Information and Protection of Privacy Act. This information is used to administer provisions of the Election Act.

For information about Elections BC’s privacy policies, please visit elections.bc.ca/privacy or contact the Privacy Officer, Elections BC at 1-800-661-8683, privacy@elections.bc.ca, or PO Box 9275 Stn Prov Govt Victoria, BC V8W 9J6.
Overview

Summary of Orders relating to voting

A number of CEO Orders will be in place for an election conducted when public health restrictions are in place. The table below summarizes the Orders relating to voting in a voting place and voting by mail. The descriptions of voting in this guide have been updated to reflect these Orders of the CEO.

<table>
<thead>
<tr>
<th>Voting in the voting place</th>
<th>Reason</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reduce number of election officials required for a voting opportunity or option</td>
<td>Increased physical distancing</td>
<td>Permit physical distancing and reduce the potential for the transmission of COVID-19.</td>
</tr>
<tr>
<td>Remove advance voting certificate</td>
<td>Reduced contact intensity</td>
<td>Reduce risks to public health by minimizing the requirements for election officials and voters to exchange materials and interact in close proximity.</td>
</tr>
<tr>
<td>Increase from 6 to 7 days of advance voting</td>
<td>Increased temporal distancing</td>
<td>Spread voting activity across more days to maintain physical distancing.</td>
</tr>
<tr>
<td>Remove requirement for voters to sign the voting book</td>
<td>Reduced contact intensity</td>
<td>Reduce risks to public health by minimizing the requirements for election officials and voters to use shared materials and interact in close proximity.</td>
</tr>
<tr>
<td>Replace written declarations with oral declarations</td>
<td>Reduced contact intensity</td>
<td>Reduce risks to public health by minimizing the requirements for election officials and voters to exchange materials and interact in close proximity.</td>
</tr>
</tbody>
</table>
### Voting in the voting place

<table>
<thead>
<tr>
<th>New requirement</th>
<th>Reason</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>Voters to remove counterfoil from ballot</td>
<td>Reduced contact intensity</td>
<td>Reduce risks to public health by minimizing the requirements for election officials and voters to use shared materials and interact in close proximity.</td>
</tr>
<tr>
<td>Broaden capacity for individuals to vouch for more than one voter in long-term care and acute care facilities</td>
<td>Reduced contact intensity</td>
<td>Reduce contact intensity and protect sensitive populations of voters.</td>
</tr>
</tbody>
</table>

### Alternative absentee voting with voting package/mail-in voting

<table>
<thead>
<tr>
<th>New requirement</th>
<th>Reason</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revised voting package materials for vote-by-mail</td>
<td>Respond to exceptional circumstances</td>
<td>The demand for vote-by-mail packages is anticipated to increase dramatically due to the pandemic.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Vote-by-mail packages will use larger ballots to permit assembling and distributing high volumes of vote-by-mail packages. To assist in processing received packages, the secrecy envelope will be replaced with a secrecy sleeve.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>To encourage physical distancing by voters, the witness signature requirement on certification envelopes for vote-by-mail will be replaced with a space for voters to record their date of birth, which will act as a shared secret to confirm the voter’s identity.</td>
</tr>
</tbody>
</table>
### Alternative absentee voting with voting package/mail-in voting

<table>
<thead>
<tr>
<th>New requirement</th>
<th>Reason</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>Remove eligibility requirements for alternative absentee voting</td>
<td>Increased physical distancing</td>
<td>Provide additional flexibility for voters to request vote-by-mail packages and vote at the office of the District Electoral Officer throughout the voting period. This will promote physical distancing.</td>
</tr>
<tr>
<td>Replace vote-by-mail requirements with mail-in voting requirements based on the <em>Election Amendment Act, 2019</em></td>
<td>Respond to exceptional circumstances</td>
<td>The provisions of the <em>Election Amendment Act, 2019</em> provide greater flexibility to the administration of vote-by-mail. This includes the capacity for voters to request replacement packages, return completed packages to locations specified by the CEO and permit the use of ordinary ballots following the close of nominations.</td>
</tr>
<tr>
<td>Allow completed packages to be returned to locations specified by the CEO and permit the receiving steps for completed packages to continue during preparations for final count</td>
<td>Respond to exceptional circumstances</td>
<td>Provide greater flexibility for voters to return their packages while also encouraging physical distancing. For completed vote-by-mail packages returned prior to the close of voting, permitting the receiving steps required by the <em>Election Act</em> to continue during the preparations for final count will provide greater flexibility to address the expected volumes.</td>
</tr>
</tbody>
</table>
Alternative absentee voting with voting package/mail-in voting

<table>
<thead>
<tr>
<th>New requirement</th>
<th>Reason</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vote-by-mail certification envelope screening may begin prior to the close of voting</td>
<td>Respond to exceptional circumstances</td>
<td>Respond to the volume of vote-by-mail packages expected to be processed due to the restrictions of voting under pandemic conditions.</td>
</tr>
</tbody>
</table>

**Voting**

The *Election Act* provides a variety of voting opportunities from Writ Day through to General Voting Day. The following is a brief summary of each voting opportunity, the qualifications to vote, as well as the types of ballots available to voters at each voting opportunity. A table summarizing all voting opportunities is provided in the Appendix. [s. 73-114]

**Who may vote**

To vote in a provincial election, an individual must be a Canadian citizen, at least 18 years of age on General Voting Day, have lived in B.C. for at least six months before General Voting Day, be registered as a voter for the electoral district or register in conjunction with voting, and not be disqualified from voting in the election. [s. 29]

**Ballots**

All ballots used in voting places are bound in books and have a stub and a counterfoil. The stub and counterfoil are sequentially numbered. Ballot stubs remain in the book; the voter is issued a ballot with the counterfoil attached. To reduce contact intensity during an election held under public health restrictions, the voter will show the counterfoil to the Voting Officer through an acrylic barrier after marking the ballot. The Voting Officer will confirm it is the ballot issued to the voter, after which the voter will remove the counterfoil and place the ballot in the ballot box.

For a general election, there are two types of ballots: ordinary ballots and write-in ballots. Both ballots are established by the Schedule to the *Election Act*. Ordinary ballots provide a printed list of candidate names for an electoral district with a blank circle beside each name where the voter can make their mark. Write-in ballots have a blank space where voters write or print the name of a candidate or registered political party running in their electoral district. Write-in ballots are used by absentee voters. [s. 86, 87, 91]

For an election conducted when public health restrictions are in place, an Order of the CEO will authorize the use of different ballot styles for vote-by-mail. Prior to the close of nominations, an 8½ by 11-size write-in ballot with instructions printed at the top will be issued.
in vote-by-mail packages. The instructions are intended to support voters in a remote context to comply with the rules for marking write-in ballots and the larger format will allow for high-speed package assembly. After the close of nominations, vote-by-mail packages will include an ordinary ballot for the voter’s electoral district. This ordinary ballot will be printed on 8½ by 11 paper to facilitate machine assembly of packages for distribution by mail.

A copy of the ordinary ballot and write-in ballots are provided in the Appendix to this guide.

**Advance voting**

Under the *Election Act*, advance voting is available over six consecutive days starting eight days before General Voting Day. If General Voting Day is a Monday, the advance voting period starts nine days before General Voting Day. If one or more advance voting days is a holiday, the advance voting period is set by the Chief Electoral Officer, and must consist of six days over a period starting 12 days before General Voting Day and ending two days before General Voting Day. [s. 76, 97]

In an election conducted under public health restrictions, a CEO Order will add a seventh day of advance voting to increase physical distancing by spreading voting activity over more days. The additional day of advance voting will be added to the start of the advance voting period. Thus, in an election where advance voting was to start eight days before General Voting Day under the *Election Act*, the CEO Order will result in advance voting starting nine days before General Voting Day and continuing for seven consecutive days.

Advance voting places are open from 8 a.m. to 8 p.m. (local time). Voters should note that not all advance voting places are open every day of the advance voting period. After an election is called, Elections BC publishes advance voting places and the dates they are open in community newspapers, on its website, and on Where to Vote cards sent to voters. All voters can vote at any advance voting place, and all advance voting places are wheelchair accessible.

**General voting**

General voting is available on General Voting Day, 8 a.m. to 8 p.m. (Pacific time). General voting is available to any voter resident in a voting area assigned to vote at that specific voting location. [s. 75, 96]

**Absentee voting**

Voters may choose to vote outside their electoral district of residence at advance or general voting, or at a voting place other than their assigned voting place on General Voting Day. These voting opportunities are referred to as absentee voting opportunities. Absentee voting is available at all advance and general voting places. Absentee ballots are placed in secrecy and certification envelopes and sent to the appropriate district electoral office to be considered at final count. [s. 99-101]
**Alternative absentee voting**

Voters may vote by alternative absentee voting. There are two types of alternative absentee voting: voting at any district electoral office from after an election is called until 4 p.m. (Pacific time) on General Voting Day, and, by alternative absentee voting package (voting by mail).

By Order of the CEO, for an election conducted during the pandemic, the special eligibility requirements for alternative absentee voting under the *Election Act* [s. 102] will not apply. These eligibility requirements will be removed in order to provide additional flexibility to voters to vote by mail or to vote in the district electoral office. This is a strategy to promote physical distancing by spreading voting out across more opportunities.

If an election is held on a fixed date (conducted in accordance with s. 23(2) or (3) of the *Constitution Act*), packages will be available on request to voters up to 30 days prior to when an election is called, until 4 p.m. (Pacific time) on General Voting Day. While voting packages may be issued prior to Writ Day, voters must not mark their ballot or complete the package prior to the election being called. All packages must be received by Elections BC by the close of voting on General Voting Day.

If the election is not held on a fixed date, packages will be available as soon as reasonably possible after the writs of election are issued. Package issuing will close at 4 p.m. (Pacific time) on General Voting Day and all packages must be received by Elections BC by the close of voting on General Voting Day.

To encourage physical distancing by voters, the witness signature requirement on certification envelopes for vote-by-mail will be replaced by CEO Order with a space for voters to record their date of birth. The date of birth will act as a shared secret to confirm the voter’s identity.

Alternative absentee voting is by certification envelope and the ballots are considered at final count. [s. 78, 102-108].

**Special voting**

A District Electoral Officer may establish special voting opportunities for voters who are otherwise unable to vote. Typically special voting opportunities are for voters who are unable to vote independently because of a disability, or who are in a hospital, mental health or care facility, correctional centre, remote work site, etc. Special voting is a form of absentee voting, and voting is by certification envelope with the ballots considered at final count. Special voting can be administered by a mobile team of election officials that visit the special voting sites, or by other means determined by the Chief Electoral Officer.

An exception is made for residents of site-based voting areas (SVAs). These are usually long-term care facilities where voters live. SVA voting is administered by a mobile team, but voting is by general voting procedures. [s. 77, 80(4), 98]

In an election conducted under public health restrictions, there may be restrictions on election official access to hospitals, care facilities and other group-living environments. In
these situations, Elections BC and district electoral officers will work with stakeholders to find solutions that meet the needs of the voters concerned. For example, care facilities will be given the option to have facility employees trained and appointed as election officials to administer voting to the residents. Another option is to allow the residents to request vote by mail packages so that they can vote without an election official present.

Assisted telephone voting
The Election Act gives the Chief Electoral Officer latitude to establish different election procedures at special voting opportunities. [s. 77(6)]

Assisted telephone voting is a special voting opportunity first offered in the 2017 Provincial General Election. It allowed voters to cast their ballot by phone if they had vision loss or a disability that prevented them from voting independently at another voting opportunity.

Ensuring that voters who voted by telephone experience the same right to privacy and secrecy as any other voter is an important consideration in the design of this voting process. The telephone voting process ensures the provisions of the Election Act are met while also creating an accessible voting opportunity. First, each caller’s identity and eligibility is confirmed. The call is then transferred to an election official who is not told the identity of the voter. The election official administers voting for the voter, including marking the ballot on their behalf. A second election official, who also does not know the voter’s identity, monitors the call and ensures the vote is cast according to the voter’s wishes. As with all special voting opportunities, the ballots are placed in certification envelopes to be counted at final count.

This voting opportunity is limited to voters who have a current voter registration record and meet one of the specific eligibility criteria established by the CEO to vote by assisted telephone voting. For an election conducted during the current public health restrictions, the CEO will expand the eligibility criteria for access to this option to include voters who are self-isolating and unable to vote by mail. Based on outreach to acute care hospitals and care facilities, District Electoral Officers may also make this option available to some residents of care facilities and hospital patients.

Certification envelopes
All absentee, alternative absentee and special voting opportunities require the use of a certification envelope. The election ballot is placed in a single secrecy envelope, which is then placed in a certification envelope. On the outside of the certification envelope, the voter’s name, residential address and electoral district of residence are recorded. During an election conducted under public health restrictions, the voter completes an oral declaration that they are registered as a voter for the electoral district for which they are voting (or are applying to register as such in conjunction with voting), and that they have not previously voted and will not vote again in the election. The CEO will issue an Order to replace the written declaration required by the Election Act with an oral declaration to minimize the exchange of materials between voters and election officials and to reduce the need for officials and voters to interact with one another in close proximity.
If voting by mail, the voter is required to sign the declaration on the certification envelope. The *Election Act* requirement that the envelope also be signed by a witness is replaced in an election conducted under public health restrictions by a CEO Order that requires the voter to provide their birthdate on the certification envelope. The birthdate acts as a shared secret that allows Elections BC to confirm that the envelope was used by the voter to whom it was issued. During a pandemic, the secrecy envelope normally used in vote-by-mail is replaced by a secrecy sleeve; this is done to assist in processing the anticipated large volumes of vote-by-mail certification envelopes.

All certification envelopes must remain unopened until final count. [s. 87, 106]

Samples of certification envelopes are provided in the Appendix.

**Counting**

**Initial count**

The first stage of the vote counting process is called initial count: the counting of the ballots from advance and general voting. Initial count is conducted following the close of general voting. After initial count is completed, the District Electoral Officer announces the preliminary results.

Ballots contained in certification envelopes are not considered at initial count. In the May 2017 Provincial General Election, approximately 90% of the total ballots cast were counted at initial count [s. 115-126]. The proportion of ballots counted at initial count is expected to be lower in an election conducted under public health restrictions because it is anticipated that a relatively high proportion of voters will vote by mail and these ballots are counted at final count.

**Final count**

Final count is the counting of the votes that were not considered as part of initial count. These are ballots contained in certification envelopes – ballots from voters who voted under the provisions for absentee voting, alternative absentee voting or special voting. Final count must not begin before the 13th day after initial count, to allow enough time for envelopes to be sent to the District Electoral Officers for the electoral district in which the voters are resident and for the envelopes to be reviewed. Final count must be conducted under the direction of the District Electoral Officer and is typically completed within three days. At the conclusion of final count, the District Electoral Officer declares the official election results and the election of the candidate who received the most votes, based on the votes accepted at initial count and final count. [s. 127-138]
In certain circumstances, final count may begin earlier, or later than the 13th day after initial count. In a by-election, for example, where only a small number of certification envelopes need to be reviewed, the Chief Electoral Officer may authorize final count to begin before the 13th day after initial count. During the current pandemic, if a significantly larger number of certification envelopes need to be reviewed, the preparations for final count and the count itself may take longer.

**Recount of initial count**

As part of final count, the District Electoral Officer may recount some or all of the ballots that were considered at initial count. [s. 136]

Under the *Election Act*, candidates or their official agents can request a recount of some or all of the ballots considered at initial count within three days after General Voting Day. Recount requests can only be made where:

- the difference between the top two candidates is close (defined in the *Election Act* as 100 votes or fewer); or
- votes were not correctly accepted or ballots were not correctly rejected, or a ballot account does not accurately record the number of votes for a candidate.

**Judicial recount – election**

A judicial recount is conducted by the Supreme Court of British Columbia, and may include some or all of the ballots and certification envelopes for an election. A voter, candidate, candidate’s representative or District Electoral Officer may make an application for a judicial recount on the basis that errors were made in the acceptance or rejection of certification envelopes or ballots, or that the ballot account is not correct. In the event of a tie vote, or if the difference between the first two candidates is less than 1/500 of the total ballots considered, the District Electoral Officer must make an application for a judicial recount. An application must be made within six days after the declaration of official results following the conclusion of final count. [s.139-143]

**Appeal of judicial recount**

A candidate in an election may appeal the decision of the Supreme Court to the Court of Appeal. An appeal must be commenced within two days after the results of a judicial recount are declared. The time set for the hearing of the appeal must be no later than 10 days after the Court of Appeal receives the notice of appeal. [s. 144-145]
Counting of the vote

The Election Act, Part 7, establishes how ballots are counted in an election.

Initial count

What is initial count?
Initial count is the preliminary count of the votes on the ballots for an election, other than those contained in certification envelopes. Provisions for initial count are under Part 7, Division 1 of the Election Act. [s. 115-126]

Every ballot box and its corresponding Voting Officer is involved in initial count. Election ballots that are not in certification envelopes are considered at initial count. Although ballots in certification envelopes are not considered at initial count, the number of certification envelopes is recorded and an Initial Count Reconciliation form (i.e. an initial count ballot account) is completed for each voting station or mobile team.

When and where initial count is conducted
Initial count is conducted as soon as possible after the close of voting on General Voting Day (8 p.m. Pacific time). The initial count of ballots cast at a general voting opportunity must be conducted at the general voting place, unless the District Electoral Officer specifies another location. The District Electoral Officer must specify the location(s) where initial count will be conducted for ballots for other voting opportunities such as advance voting. Candidates must be notified of the location(s) where initial count will be conducted. [s.116-117]

Who may be present at initial count
The Voting Officer responsible for the ballot box and at least one other election official must be present. Candidates and their representatives may be present. In an election conducted under public health restrictions, the District Electoral Officer may limit the number of candidate representatives (scrutineers) that can observe the initial count if the number of candidate representatives would exceed the safe capacity of the counting location or contravene the guidance of the public health office. Under the Election Act, candidates are permitted to have one candidate representative for each ballot box. If the number of candidate representatives entitled to be present during the initial count must be reduced to comply with public health restrictions, District Electoral Officers will select representatives by agreement or lot draw. Scrutineers must be appointed in writing. No other individuals may be present at initial count, unless permitted by the District Electoral Officer or designate. [s. 119]
Who conducts initial count

The Voting Officer responsible for the ballot box must conduct initial count with the assistance of another election official. The Voting Officer must personally make all decisions regarding the acceptance of a vote or the rejection of a ballot. The District Electoral Officer may assign responsibility for initial count to another election official if necessary. [s. 118]

Initial count reconciliation

Before considering the ballots at initial count, the Voting Officer first reconciles the number of election ballots used to the number of voters who voted at the voting station. The Voting Officer must complete the ballot reconciliation portion of the Initial Count Reconciliation form before opening the ballot box (see Appendix).

The Voting Officer:

- confirms the number of election ballots issued to the voting station
- counts the number of unused election ballots
- counts the number of spoiled election ballots
- determines the number of voters who voted in the election at the voting station

After the number of ballots and voters who voted is reconciled, the Voting Officer may proceed with considering the election ballots and counting the number of certification envelopes (if any) contained in the ballot box. [s.120-121]

Considering election ballots and counting the vote

The Voting Officer begins the counting of the vote by opening the ballot box and emptying the contents onto a table. [s.122-123]

The Voting Officer sorts any certification envelopes by section of the Election Act under which the ballot in each envelope was cast, then counts the number of envelopes and records the totals on the reconciliation form and on a parcel envelope. The certification envelopes are put into the parcel envelope, which is then sealed. Certification envelopes are not opened under any circumstances during initial count.

Accepting or rejecting ballots

Each election is unique to a single electoral district. Therefore, ballots can only be considered in relation to candidates running in that district. Any ballots marked for candidates running outside of that district must be rejected. At initial count, the Voting Officer unfolds and considers each ballot to determine if it is marked in an acceptable manner.

Samples of valid ballot markings and rejected markings for ordinary ballots, used as a guide by the Voting Officer, are provided in the Appendix.
Ballots must be rejected by the Voting Officer if any of the following apply:

- the ballot used is not one officially supplied
- the ballot is unmarked
- the ballot is written on or marked in a way that could identify the voter
- the voter has marked the ballot for more than one candidate
- the intent of the voter is not clear

Ordinary ballots may be marked with an x or a check mark in the space beside the name of a candidate. Any other mark is acceptable, as long as it clearly shows the intent of the voter and could not reasonably identify the voter.

In some instances, initial count may include write-in ballots. This may occur if ordinary ballots were not ready for the voting opportunity or if there were insufficient ordinary ballots provided and write-in ballots were substituted.

Write-in ballots are usually marked with the name of a candidate, the name of a registered political party or both. A sample of acceptable write-in ballot markings is provided in the Appendix. See page 20 for rules on accepting or rejecting write-in ballots.

If a ballot counterfoil is still attached, the Voting Officer discreetly removes and discards the counterfoil, without examining the voter number and being careful to conceal the number from other individuals present.

The Voting Officer announces the candidate or registered political party indicated on each accepted ballot, or announces that the ballot is rejected. The assisting election official records the votes for each candidate and rejected ballots on a tally sheet.

When initial count is complete for each ballot box, the Voting Officer completes the Initial Count Reconciliation form and packages the ballots, with assistance from the other election official. Candidate representatives who are present may request a copy of the completed reconciliation form. Results are reported to the district electoral office, where the results are entered into the Voting Results System. Preliminary results from initial count are made public at the same time. [s. 122-123]

**Objections to the acceptance or rejection of a ballot**

During initial count, a candidate or their representative may object to the acceptance of a vote or the rejection of a ballot at the time the ballot is considered by the Voting Officer. The Voting Officer must record an objection on the Objection to Acceptance or Rejection of a Ballot or Certification Envelope form (see sample in the Appendix) and indicate the reason for the objection. The Voting Officer marks on the back of the election ballot the corresponding number from the Objection to Acceptance or Rejection of a Ballot or
Certification Envelope form and initials this number. A decision by a Voting Officer is final for the purposes of the initial count, even though objected to, and may only be changed by the District Electoral Officer during final count, or by a judge at a judicial recount. [s. 124]

Final count

What is final count?

Final count is a count of the ballots for an election that were not considered as part of initial count, and a determination of the results of the election based on the votes accepted at initial count and final count. Part 7, Division 2 of the Election Act establishes the process for final count in an election. At the end of final count for an election, the District Electoral Officer declares the election of the candidate with the most votes. [s.127–138]

When and where final count is conducted

Final count must not begin before the 13th day after General Voting Day. While ordinarily final count begins at 9 a.m. on the 13th day after General Voting Day, the start of final count may be later in an election conducted when public health restrictions are in place due to the anticipated high volume of vote-by-mail ballots. The time between initial count and final count is needed for the certification envelopes to be shipped to the appropriate District Electoral Officer and then reviewed.

Final count is usually held in the district electoral office, but it may be held in a different location if necessary to ensure sufficient space for physical distancing. District Electoral Officers will notify candidates of the date, time and location of final count. Final count continues until all of the absentee ballots are counted. Ordinarily final count is completed in three days, however, due to the expected high volume of vote-by-mail ballots, it may take longer in an election conducted during public health restrictions. [s. 128]

Who may be present at final count

During final count, the District Electoral Officer and at least one other election official must be present. The District Electoral Officer may limit the number of candidate representatives (scrutineers) present during final count proceedings if the number of scrutineers would exceed the safe capacity of the counting location or contravene the guidance of the public health office. Under the Election Act, candidates are permitted to have one candidate representative present for each set of ballots that is being counted separately. If the number of candidate representatives entitled to be present during the final count must be reduced to comply with public health restrictions, the District Electoral Officer will select representatives by agreement or lot draw. Candidate representatives must be appointed in writing. [s. 130]
Who conducts final count

Final count must be conducted by the District Electoral Officer. The District Electoral Officer may be assisted by other election officials, but must personally make decisions regarding the acceptance or rejection of election ballots and whether certification envelopes are accepted for final count. [s. 129]

Conducting final count

Before final count begins, the District Electoral Officer reviews the results that were reported on election night against the totals recorded on the initial count ballot accounts. If there are any discrepancies, the DEO will amend the reported totals to reflect the ballot account. The DEO also reviews the ballot accounts to make sure that they balance and are correct. The DEO may choose to recount some ballots from initial count during final count if errors were found during the review.

To prepare for final count, the DEO screens all certification envelopes containing ballots cast by voters resident in their electoral district, and checks records used during voting to ensure that no one voted more than once. The DEO also confirms that all certification envelopes are completed as required by the Election Act and that voters who used a certification envelope were registered to vote or registered in conjunction with voting.

Certification envelopes may be marked as remaining unopened for final count if they are not completed as required, or the voter is not registered to vote in the electoral district. Certification envelopes from voters who have voted more than once also remain unopened.

In preparation for counting, accepted certification envelopes are sorted by the section of the Election Act under which they were completed. Certification envelopes which are not accepted remain unopened and are set aside. [s. 134]

Final count reconciliation

Before counting may start, the District Electoral Officer completes the top portion of a Final Count Reconciliation form for each section of the Election Act under which certification envelopes have been received (i.e. a final count ballot account).

Removing ballots from envelopes

The final count of ballots takes place separately for each absentee section. Any certification envelopes not accepted for final count are announced, set aside, and remain unopened. The District Electoral Officer, assisted by election officials working under their direction, then opens each accepted envelope and removes the secrecy envelope/sleeve in the case of vote-by-mail. The secrecy envelope is placed in a ballot box designated for the section being counted.

A certification envelope must be resealed during final count if it clearly contains more than one election ballot. During this phase, if a certification envelope contains more than one secrecy envelope, the District Electoral Officer must open the secrecy envelopes contained
within the certification envelope to verify whether they contain election ballots. The District Electoral Officer must take care to ensure that the secrecy of the vote is maintained during this process. If there is more than one election ballot in a certification envelope, these ballots must be resealed in their respective envelopes and must not be considered at final count. [s. 135]

After all certification envelopes for a section have been opened and the secrecy envelopes placed in a ballot box, the District Electoral Officer or other election official opens each secrecy envelope and removes the ballot.

If a secrecy envelope contains more than one ballot for the election, all the ballots must be returned to the secrecy envelope and resealed. The secrecy envelope must not be reopened and none of the ballots inside will be considered at final count.

**Objections to the opening of certification envelopes**

A candidate or their representative may object to a decision of whether or not a certification envelope is to remain unopened at final count. An objection must be recorded on the Objection to Acceptance or Rejection of a Ballot or Certification Envelope form, and the back of the certification envelope is marked with the corresponding objection number. A decision of the District Electoral Officer is final, and may only be overturned in a judicial recount. [s. 124(4), 134(3)]

**Considering ballots and counting votes for the election**

The District Electoral Officer, assisted by election officials working under the direction of the District Electoral Officer, conducts the final count of ballots from the certification envelopes separately for each section. Consideration of ballots and the counting process for final count parallel the procedures at initial count.

**Accepting or rejecting ballots**

Again, each election is unique to a single electoral district, and ballots can only be considered in relation to candidates running in that election. At final count, election officials unfold and consider each ballot to determine if it is marked in an acceptable manner. Samples of valid and rejected ballot markings for both ordinary and write-in ballots are provided in the Appendix.

Ballots must be rejected by the District Electoral Officer if any of the following apply:

- the ballot used is not one officially supplied
- the ballot is unmarked
- the ballot is written on or marked in a way that could identify the voter
- the voter has marked the ballot for more than one candidate
• the intent of the voter is not clear
• the ballot is a write-in ballot marked for a registered political party that is not represented by a candidate in that electoral district’s election
• the ballot is a write-in ballot marked for an individual who is not a candidate in that electoral district’s election, regardless of whether there is a party affiliation on the ballot
• the ballot is a write-in ballot marked for both a candidate and a registered political party, but the candidate is not a representative of that political party (in that electoral district)

Misspelling or an abbreviation of either the name of a candidate or registered political party on a write-in ballot are not grounds for rejection, if the intent of the voter is clear.

**Objections to the acceptance or rejection of a ballot**
During final count, a candidate or their representative may object to the acceptance of a vote or the rejection of a ballot at the time the ballot is considered by the election official. The District Electoral Officer must personally deal with any ballots that are subject to an objection. All objections must be recorded on the Objection to Acceptance or Rejection of a Ballot or Certification Envelope form, indicating the reason for the objection. The District Electoral Officer marks on the back of the election ballot the corresponding number from the form and initials this number. A decision by the District Electoral Officer is final for the purposes of the final count and may only be changed at a judicial recount. [s. 124, 135(3)(a)]

**Determining election results**
When all election ballots have been counted for each section, the District Electoral Officer completes the final count ballot account for each section and enters the results into the Voting Results System. Election results are determined by consolidating the outcomes from initial count and final count for the electoral district. At the conclusion of final count, the District Electoral Officer declares the official election results and the election of the candidate who received the most votes, subject to a judicial recount. [s. 132(1)(g), 137]
Recounts of initial count by DEOs

As part of final count, the District Electoral Officer may recount election ballots that were considered at initial count. The District Electoral Officer may choose to recount some or all the ballots if they have concerns regarding the reconciliation of the ballot account, or if there are discrepancies between the number of votes recorded on the ballot account and on parcel envelopes containing ballots.

Under the Election Act, candidates or their official agents can request a recount of some or all of the ballots considered at initial count within three days after General Voting Day. Recount requests are accepted if there is evidence that:

- the difference between the top two candidates is close (defined in the Election Act as 100 votes or fewer); or
- votes were not correctly accepted or ballots were not correctly rejected, or a ballot account does not accurately record the number of votes for a candidate.

When a recount of initial count is conducted

While a request to recount some or all of the ballots considered at initial count may be made immediately following the completion of initial count, the District Electoral Officer must not conduct the recount until final count begins – not before the 13th day after General Voting Day. Parcel envelopes containing accepted and rejected ballots are not opened until the commencement of final count.

When final count begins, the District Electoral Officer completes the recount prior to considering the ballots in certification envelopes.

Conducting a recount of initial count

The recount of election ballots from initial count is conducted using the same procedures as for initial count for the election. The ballots from each ballot box must be considered separately and a new Initial Count Reconciliation form (ballot account) must be completed for each ballot box included in the recount, and attached to the original reconciliation form for that box. [s. 136]
**Who conducts a recount**

While the District Electoral Officer may assign election officials to conduct a recount, the District Electoral Officer must deal directly with any objections by a candidate or a candidate representative as to the acceptance or rejection of an election ballot. [s. 129]

**Who may be present**

During a recount of election ballots, the District Electoral Officer and at least one other election official must be present. The District Electoral Officer may limit the number of candidate representatives (scrutineers) present during final count proceedings if the number of scrutineers would exceed the safe capacity of the counting location or contravene the guidance of the public health office. Under the *Election Act*, candidates are permitted to have one candidate representative present for each set of ballots that is being counted separately. If the number of candidate representatives entitled to be present during the recount must be reduced to comply with public health restrictions, District Electoral Officers will select representatives by agreement or lot draw. Candidate representatives must be appointed in writing. [s. 130]
Judicial recounts

A judicial recount is conducted by a judge of the Supreme Court of British Columbia and may include some or all of the ballots for an election. If a judicial recount is conducted for an election, the District Electoral Officer cannot return the writ of election until the court makes a determination regarding the outcome of the election. [s. 139-143]

Who may apply for a judicial recount

A voter, candidate or District Electoral Officer for the electoral district may make an application for a judicial recount of election ballots. [s. 139(4)]

When an application may be made

An application for a judicial recount may be made between the declaration of official election results following the conclusion of final count, and six days after that declaration.

When a judicial recount is conducted

Within 72 hours after an application has been filed, the court registry must notify the applicant of the date, time and place at which the judicial recount is to be conducted. The date set must be no later than eight days after the petition commencing the application is filed. The Election Act does not specify the time by which a judicial recount must be completed. [s. 139(3), 140]
On what grounds an application may be made

In the event of a tie vote, or if the difference between the first two candidates is less than 1/500 of the total ballots considered, the District Electoral Officer must make an application for a judicial recount. [s. 139(2)]

Otherwise, an application may only be made for one or more of the following reasons:

- votes were not correctly accepted or rejected as required under the rules for accepting and rejecting ballots
- unopened or resealed certification envelopes or secrecy envelopes contain ballots that should have been considered
- a ballot account does not accurately record the number of votes for a candidate
- final count did not correctly calculate the total number of votes for a candidate

Responsibilities of applicant for a judicial recount

The individual making the application must immediately notify the affected individuals of the application. If the application is for a judicial recount of election ballots, the applicant must notify the District Electoral Officer and each candidate in the election. Within 24 hours of making the application, the individual must also provide them with copies of the petition commencing the application and its accompanying affidavit.

The applicant must also serve notice to the affected individuals of the date, time and place of the judicial recount within 24 hours of being notified by the court registry. [s. 140]

Who may be present

At a judicial recount of election ballots the following individuals and their legal counsel are entitled to be present:

- the individual who made the application
- the District Electoral Officer and one other election official
- the candidates in the election
- one agent for each candidate who is present, and for each candidate who is not present, two agents
- the Chief Electoral Officer and one agent
- other individuals permitted by the court (such as individuals appointed by the court to assist in the recount)
Where a judicial recount is conducted

A judicial recount may be conducted by the court in chambers, at the office of the District Electoral Officer or at any other place specified by the court. [s. 140(3)]

Conducting a judicial recount

Before beginning a judicial recount, if the court determines on the basis of the final count ballot accounts that the results of a judicial recount would not materially affect the results of the election, the court may declare that the results are those declared at final count and take no further action. [s. 142(2)]

If consented to by the individual who made the application for the judicial recount, the District Electoral Officer and the candidates present, the court may limit the ballots and envelopes to be considered. The court has discretion to consider other ballots and envelopes in addition to those for which the judicial recount was requested. [s. 142(3),(4)]

In conducting a recount, the court must consider ballots and certification envelopes in accordance with the requirements of the Election Act. [s. 142(5)]

Sections 122 and 123 of the Election Act establish the rules for considering, accepting and rejecting election ballots. Sections 134 and 135 of the Election Act apply to the consideration of certification envelopes and the ballots they contain.

Awarding costs of a judicial recount

No costs may be awarded on a judicial recount unless, in the opinion of the court, a party to the judicial recount engaged in vexatious conduct or made unfounded allegations or objections. [s. 142(8)]

Results of a judicial recount

If no appeal of the results of a judicial recount for an election is commenced within the time permitted, the Supreme Court judge who conducted a judicial recount of election ballots must issue a certificate of the results of the election to the District Electoral Officer. [s. 143]
Appeal of judicial recount

The decision of the Supreme Court of British Columbia regarding a judicial recount of ballots from an election may be appealed to the British Columbia Court of Appeal. [s. 144]

There have been no appeals of a judicial recount made since the Election Act came into force in 1995.

Who may appeal the decision of a judicial recount

Only a candidate in an election may appeal the decision of the Supreme Court to the Court of Appeal. [s. 144(1)]

When an appeal may be made

An appeal must be commenced by filing a notice of appeal with the British Columbia Court of Appeal within two days after the results of the judicial recount are declared. Within these two days the individual bringing the appeal must give written notice of the appeal to the judge and parties to the judicial recount.

The time set for the hearing of the appeal must be no later than 10 days after the Court of Appeal receives the notice of appeal. Once an appeal is commenced, the registrar of the Court of Appeal must obtain an appointment from the court for a time for hearing the appeal within the 10 days. [s. 144(2), (4)]

Who may be present

The individuals entitled to be present at an appeal are the same as those entitled to be present at the judicial recount. Other individuals may only be present if permitted by the Court of Appeal. [s. 145(1)]
Conducting an appeal of a judicial recount

The ballots or envelopes that are the subject of the appeal must be forwarded to the registrar of the Court of Appeal in sufficient time to permit the appeal to be heard at the time set. The Supreme Court judge who conducted the recount must provide the Court of Appeal with a certificate of the decision on the recount. [s. 144(6)]

On the hearing of the appeal, the Court of Appeal must recount the ballots that are the subject of the appeal in accordance with the Election Act. [s. 145(2)]

Results of an appeal of a judicial recount

At the conclusion of the appeal, the Court of Appeal must declare the results of the election in accordance with its recount and issue a certificate of the results to the District Electoral Officer. [s. 145(3)]
Return of the writ of election

The District Electoral Officer must send the completed writ of election to the Chief Electoral Officer on the date set for the return of the writ. Return of the writ may be delayed if a judicial recount is conducted. [s. 146(4)]

If no application for a judicial recount for an election is made, at the end of the period for making such an application, the District Electoral Officer must complete the writ of election in accordance with the results as declared at final count. [s. 146(1)]

If a judicial recount or an appeal of a judicial recounts in regard to an election, on receipt of the certificate of results the District Electoral Officer must complete the writ of election in accordance with the results as certified. [s. 146(2)]

If no candidate can be declared elected because two or more candidates have the same number of votes, the writ of election must indicate that no Member was elected for the electoral district and that the office of the Member is vacant. A by-election will be held to fill the vacancy. [s. 146(3)]
Appendix – Sample forms

- Ordinary ballot
- Write-in ballot (303)
- Vote-by-mail ordinary ballot (3003010)
- Vote-by-mail write-in ballot (3003031)
- Summary of Voting Opportunities (307)
- Initial Count Reconciliation (339)
- Certification Envelope – Alternative Absentee Voting (3003520)
- Certification Envelope – Alternative Absentee Voting in DEO Office (355)
- Certification Envelope – Special Voting/Absentee Voting (356)
- Objections to the Acceptance or Rejection of a Ballot or Certification Envelope (362)
- Sample Ballot Markings – Ordinary Ballot (516)
- Sample Ballot Markings – Write-in Ballot (517)
Ordinary ballot

General Voting Day: ____________________________
Electoral District: _____________________________
Voter Number: ________________________________

COUNTERFOIL

Voter Number: ________________________________

CHAN
Bill Chan
Registered Political Party

JOHAL
Lis Johal

STILES
George William Stiles
Independent

STILES
Mary Stiles
Registered Political Party
Write-in ballot (303)

Electoral District: __________________________

Election Official’s Initials: __________

COUNTERFOIL

Election Official’s Initials: __________

FOLD HERE

FOLD HERE

I vote for –
## Summary of Voting Opportunities (307)

<table>
<thead>
<tr>
<th>ELECTION ACT SECTION</th>
<th>VOTING OPPORTUNITY</th>
<th>WHEN</th>
<th>DESCRIPTION</th>
<th>BALLOT</th>
<th>CERTIFICATION ENVELOPE</th>
<th>VOTING BOOK TYPE</th>
<th>COUNTED AT</th>
</tr>
</thead>
<tbody>
<tr>
<td>96</td>
<td>General voting</td>
<td>8 a.m. to 8 p.m. (Pacific time) on General Voting Day.</td>
<td>Available to voters resident in the electoral district who are voting at their assigned voting place.</td>
<td>Ordinary</td>
<td>No</td>
<td>General voting book - Section 96</td>
<td>Initial count</td>
</tr>
<tr>
<td>97</td>
<td>Advance voting</td>
<td>8 a.m. to 8 p.m. (local time) over six consecutive days starting eight days before General Voting Day. If General Voting Day is a Monday, the advance voting period starts nine days before General Voting Day. If one or more advance voting days is a holiday the advance voting period is set by the Chief Electoral Officer, and must consist of six days over a period starting 12 days before General Voting Day and ending two days before General Voting Day. *Note: in an election conducted under public health restrictions a seventh day of advance voting will be added.</td>
<td>Ordinary</td>
<td>No</td>
<td>Advance voting book - Section 97</td>
<td>Initial count</td>
<td></td>
</tr>
<tr>
<td>98</td>
<td>Special voting - mobile</td>
<td>Held on dates and times specified by DEO. Special voting opportunities are usually not held before advance voting.</td>
<td>‘Mobiles’: available to acute care hospitals, logging and fishing camps, isolated communities, provincial correctional institutions, etc.</td>
<td>Ordinary and Write-in</td>
<td>Yes</td>
<td>Special voting book - Section 98</td>
<td>Final count</td>
</tr>
<tr>
<td>Site-based voting area voting (SVA)</td>
<td>Held on dates and times specified by DEO. No SVA voting should be held before advance voting.</td>
<td>Available to voters resident in specially designated voting areas - long-term care facilities, nursing homes, etc. General voting procedures are used for SVA residents.</td>
<td>Ordinary</td>
<td>No</td>
<td>General voting book - Section 96</td>
<td>Initial count</td>
<td></td>
</tr>
<tr>
<td>Assisted telephone voting</td>
<td>After the close of candidate nominations until the close of voting on General Voting Day.</td>
<td>Limited to voters with current registration who meet eligibility criteria established by CEO.</td>
<td>Ordinary</td>
<td>Yes</td>
<td>Special voting book - Section 98</td>
<td>Final count</td>
<td></td>
</tr>
<tr>
<td>99</td>
<td>Absentee - out of voting area</td>
<td>8 a.m. to 8 p.m. (Pacific time) on General Voting Day.</td>
<td>Available to voters who are voting within their electoral district but not at their assigned voting place.</td>
<td>Ordinary</td>
<td>Yes</td>
<td>Absentee voting book - Sections 99,100,101</td>
<td>Final count</td>
</tr>
<tr>
<td>100</td>
<td>Absentee - out of electoral district</td>
<td>8 a.m. to 8 p.m. (Pacific time) on General Voting Day.</td>
<td>Available to voters outside their own electoral district.</td>
<td>Write-in</td>
<td>Yes</td>
<td>Absentee voting book - Sections 99,100,101</td>
<td>Final count</td>
</tr>
<tr>
<td>ELECTION ACT SECTION</td>
<td>VOTING OPPORTUNITY</td>
<td>WHEN</td>
<td>DESCRIPTION</td>
<td>BALLOT</td>
<td>CERTIFICATION ENVELOPE</td>
<td>VOTING BOOK TYPE</td>
<td>COUNTED AT</td>
</tr>
<tr>
<td>----------------------</td>
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</tr>
<tr>
<td>101</td>
<td>Absentee advance - out of electoral district</td>
<td>8 a.m. to 8 p.m. (local time). See description for Section 97.</td>
<td>Available to voters outside their own electoral district.</td>
<td>Write-in</td>
<td>Yes</td>
<td>Absentee voting book - Sections 99,100,101</td>
<td>Final count</td>
</tr>
<tr>
<td>104</td>
<td>Alternative absentee voting in the district electoral office</td>
<td>Available as soon as reasonably possible after an election is called until 4 p.m. (Pacific time) on General Voting Day.</td>
<td>By Order of the CEO, in an election conducted under public health restrictions, there are no special eligibility requirements for s. 104. The eligibility requirements normally required by the Election Act are that the voter must come within at least one of the following circumstances:* • will be out of B.C. on General Voting Day; • has a physical disability or whose mobility is impaired; • is in a location that is remote from a voting place; • cannot vote at advance or general voting due to weather or other environmental conditions; or • for another reason beyond their control.</td>
<td>Write-in</td>
<td>Yes</td>
<td>Alternative absentee voting book - Section 104, voting at the district electoral office</td>
<td>Final count</td>
</tr>
<tr>
<td>106</td>
<td>Alternative absentee voting by voting package (vote-by-mail)</td>
<td>Application may be made until 4 p.m. (Pacific time) on General Voting Day. For a fixed date general election, packages may be issued up to 30 days prior to Writ Day. Voters must not mark ballots or complete certification envelopes prior to the issue of the writ. Packages must be received by 8 p.m. (Pacific time) on General Voting Day.</td>
<td>By Order of the CEO, s. 106 will use write-in ballots prior to the close of nominations and ordinary ballots after the close of nominations. The Election Act requires that write-in ballots are used throughout.</td>
<td>Yes</td>
<td>Alternative absentee voting book - Section 106, by Voting Package</td>
<td>Final count</td>
<td></td>
</tr>
</tbody>
</table>
### Vote-by-mail ordinary ballot (3003010)

**PROVINCIAL ELECTION**

**Ballot - Saanich North and the Islands**

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Party</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bolton</td>
<td>Registered Political Party</td>
<td></td>
</tr>
<tr>
<td>Chan</td>
<td>Registered Political Party</td>
<td></td>
</tr>
<tr>
<td>Johal</td>
<td>Independent</td>
<td></td>
</tr>
<tr>
<td>Law</td>
<td>Independent</td>
<td></td>
</tr>
</tbody>
</table>

**WARNING:** It is an offence to print or reproduce this ballot or a paper that is capable of being used as a ballot. Individuals convicted of such an offence are subject to significant penalties under the **Election Act** (s. 260), including a fine of up to $10,000 and imprisonment for up to a year, or both.
Vote-by-mail write-in ballot (3003031)

PROVINCIAL ELECTION

Write-in Ballot

How to mark your write-in ballot

Print the name of the candidate or political party of your choice clearly in the white box below. Do not write anything else on this ballot.

You must print the name of a candidate or party running in your electoral district. Your electoral district is listed on your Certification Envelope (B).

How to find the candidates for your electoral district

Because you requested your vote-by-mail package before candidate nominations closed, a List of Candidates is not included in this package. Visit elections.bc.ca/candidates for the current candidates for your district.

For more information, call Elections BC at 1-800-661-8683.

I vote for -

WARNING: It is an offence to print or reproduce this ballot or a paper that is capable of being used as a ballot. Individuals convicted of such an offence are subject to significant penalties under the Election Act (s. 260), including a fine of up to $10,000 and imprisonment for up to a year, or both.
INITIAL COUNT RECONCILIATION

**PART 1: BALLOT ACCOUNT**

<table>
<thead>
<tr>
<th>VOTING OPPORTUNITY</th>
<th>TOTAL VOTES (BALLOT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>s. 96 – General voting</td>
<td></td>
</tr>
<tr>
<td>s. 97 – Advance voting</td>
<td></td>
</tr>
<tr>
<td>s. 98 – Special voting</td>
<td></td>
</tr>
<tr>
<td>s. 99 – Absentee: out of voting area</td>
<td></td>
</tr>
<tr>
<td>s. 100 – Absentee: out of district</td>
<td></td>
</tr>
<tr>
<td>s. 101 – Absentee: absence</td>
<td></td>
</tr>
<tr>
<td>s. 104 – Alternative absentee: in district electoral office</td>
<td></td>
</tr>
<tr>
<td>s. 106 – Alternative absentee: by voting package</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>TOTAL ORDINARY BALLOTS ISSUED</th>
<th>SERIAL NUMBERS OF ORDINARY BALLOTS ISSUED</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL WRITE-IN BALLOTS ISSUED</td>
<td>SERIAL NUMBERS OF WRITE-IN BALLOTS ISSUED</td>
<td>TO</td>
</tr>
</tbody>
</table>

**PART 2: BALLOT ACCOUNT RECONCILIATION**

<table>
<thead>
<tr>
<th>TOTAL BALLOTS UNMARKED</th>
<th>TOTAL BALLOTS MARKED</th>
<th>TOTAL VOTES WHO VOTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL WRITE-IN BALLOTS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PART 3: STATEMENT OF VOTES FOR INITIAL COUNT**

<table>
<thead>
<tr>
<th>CANDIDATE NAMES</th>
<th>TOTAL VOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total valid votes</td>
<td>E</td>
</tr>
</tbody>
</table>

**CERTIFIED CORRECT**

<table>
<thead>
<tr>
<th>SIGNATURE OF VOTING OFFICER</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>RESULTS REPORTED TO DEO OFFICE</th>
</tr>
</thead>
</table>

---

**Initial Count Reconciliation (339) – the ballot account**
Certification Envelope - Alternative Absentee Voting (3003520)

**Eligibility**
Sign the declaration to confirm you are eligible to vote (required).

1. I am the registered voter named above, or I am applying to register as a voter. I reside at the address in the electoral district shown above. I have not voted before in this election and will not vote again in this election.

**Date of birth**
Enter your date of birth to help confirm your identity (required).

2. My date of birth is: __________

If you can't complete this package by yourself, you can ask someone to help you. This person must provide their signature and your birthdate above and print their full name in the box to the right.

---

This information is collected under the authority of the Election Act and the Freedom of Information and Protection of Privacy Act. The information will be used to administer provisions under the Election Act. Questions about its collection and use can be directed to the Elections BC Privacy Officer at 1-800-661-8683 or PO Box 9275 Stn Prov Gov't Victoria, BC V8W 9J6.
Certification Envelope - Alternative Absentee Voting in DEO Office (355)

ALTERNATIVE ABSENTEE VOTING
SECTION 104

355
(16/10)

DO NOT COMPLETE THIS SIDE UNLESS INSTRUCTED BY A SUPERVISOR

VOTER INFORMATION/REGISTRATION

Last Name
First Name
Middle Name

Date of Birth
YYYY MM DD

Home Address (DO NOT USE POSTAL ADDRESS)

Apartment #
Building #
Street Name

City/Town
Postal Code
Telephone No.

Mailing Address (IF DIFFERENT FROM HOME ADDRESS ABOVE)

Apartment #
Building #
Street Name

City/Town
Postal Code

Previous Name

Previous Address

Identification

Challenge of Registration

District Electoral Office Use Only

Accepted for Final Count
Envelope to Remain Unopened

Reason

Sealed at Final Count

Reason

Declaration

I, the named voter, declare that:

• My name and residential address are correct as shown
• I am a Canadian citizen
• I have been a resident of B.C. for the six months before General Voting Day
• I am or will be 18 years of age or older on General Voting Day
• I am registered to vote or am registering for the electoral district
• I am not disqualified from voting
• I am eligible for alternative absentee voting under section 102 of the Election Act
• I have not previously voted in this election and will not vote again in this election

Voter Signature

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT UNDER THE ELECTION ACT

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Certification Envelope - Special Voting/Absentee Voting (356)

Declaration
I, the named voter, declare that:
• my name and residential address are correct as shown
• I am a Canadian citizen
• I have been a resident of B.C. for the six months before General Voting Day
• I am or will be 18 years of age or older on General Voting Day
• I am registered to vote or am registering for the electoral district
• I am not disqualified from voting
• I have not previously voted in this election and will not vote again in this election

It is an offence to make a false statement under the Election Act

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Objections to the Acceptance or Rejection of a Ballot or Certification Envelope (362)

**OBJECTIONS TO THE ACCEPTANCE OR REJECTION OF A BALLOT OR CERTIFICATION ENVELOPE**

<table>
<thead>
<tr>
<th>ELECTORAL DISTRICT</th>
</tr>
</thead>
</table>

**Initial Count**

- **VOTING AREA**: OR
- **ADVANCE VOTING LOCATION**: OR
- **BOX #**: OR

After initial count, this form must be placed in the envelope on the back cover of the voting book.

<table>
<thead>
<tr>
<th>SEQUENTIAL NUMBER</th>
<th>A OR B</th>
<th>REASON FOR OBJECTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
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<tr>
<td>3</td>
<td></td>
<td></td>
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<td>5</td>
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<td>6</td>
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<td>7</td>
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<td>14</td>
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<tr>
<td>15</td>
<td></td>
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</tr>
</tbody>
</table>

**Final Count**

- **FINAL COUNT SECTION #**: OR

After final count, this form must be kept with the Final Count Reconciliation (348).

**Note:** The sequential number indicated on this form must also be noted on the back of the applicable ballot and initialed by the Voting Officer or District Electoral Officer.

**SIGNATURE OF VOTING OFFICER**
Sample Ballot Markings - Ordinary Ballot (516)

**SAMPLE BALLOT MARKINGS**

**ORDINARY BALLOT**

s. 123 of the *Election Act*

<table>
<thead>
<tr>
<th>Valid Markings — Accepted</th>
<th>Rejected Markings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1.</td>
</tr>
<tr>
<td><img src="image1" alt="Valid Marking 1" /></td>
<td><img src="image2" alt="Rejected Marking 1" /></td>
</tr>
<tr>
<td>2.</td>
<td>2.</td>
</tr>
<tr>
<td><img src="image3" alt="Valid Marking 2" /></td>
<td><img src="image4" alt="Rejected Marking 2" /></td>
</tr>
<tr>
<td>3.</td>
<td>3.</td>
</tr>
<tr>
<td><img src="image5" alt="Valid Marking 3" /></td>
<td><img src="image6" alt="Rejected Marking 3" /></td>
</tr>
<tr>
<td>4.</td>
<td>4.</td>
</tr>
<tr>
<td><img src="image7" alt="Valid Marking 4" /></td>
<td><img src="image8" alt="Rejected Marking 4" /></td>
</tr>
<tr>
<td>5.</td>
<td>5.</td>
</tr>
<tr>
<td><img src="image9" alt="Valid Marking 5" /></td>
<td><img src="image10" alt="Rejected Marking 5" /></td>
</tr>
<tr>
<td>6.</td>
<td>6.</td>
</tr>
<tr>
<td><img src="image11" alt="Valid Marking 6" /></td>
<td><img src="image12" alt="Rejected Marking 6" /></td>
</tr>
</tbody>
</table>

**Valid Markings — Accepted**

- All clearly indicate the voter’s intentions, and would be accepted.
- The intent is clear; however, the Voting Officer must be confident these markings are not identifiable.
- Intent clear
- Intent clear
- Intent clear
- A cross or tick mark in or partly in the blank space.

**Rejected Markings**

- Ballot marked for more than one candidate.
- Blank
- Voter intention not clear
- Could be identifiable
- Voter’s Initials
- Voter’s name

---

Valid Markings — Accepted:

1. Marking 1
2. Marking 2
3. Marking 3
4. Marking 4
5. Marking 5
6. Marking 6

Rejected Markings:

1. Marking 1
2. Marking 2
3. Marking 3
4. Marking 4
5. Marking 5
6. Marking 6
Sample Ballot Markings - Write-in Ballot (517)

<table>
<thead>
<tr>
<th>List of Candidates</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAN, Bill Maple Party</td>
</tr>
<tr>
<td>JOHAL, Lis</td>
</tr>
<tr>
<td>STILES, George William Independent</td>
</tr>
<tr>
<td>STILES, Mary Douglas Fir Party</td>
</tr>
</tbody>
</table>

**SAMPLE BALLOT MARKINGS**
WRITE-IN BALLOTS
Section 123, Election Act

**Valid Markings - Accepted**
1. Douglas Furs
   - Although misspelled, intent is clear.
2. Bill/Maple Party
   - Although missing last name, intent is clear.
3. Stiles, G
   - Intent clear
4. Chann
   - Although misspelled, intent is clear.
5. Mary
   - First name only acceptable, provided that only one candidate has that name. Intent must be clear.
6. Lis Johal
   - Intent clear

**Rejected Markings**
1. Tax Free
   - No Tax Free candidate.
2. Lis/Ind
   - Lis not Independent. Intent not clear.
3. Blank
   - No such candidate or party
4. None of them
   - No such candidate or party
5. Stiles
   - Intent not clear. If two or more candidates have the same surnames, both first and last name or last name and initial must be shown.
6. Independent
   - Only the name of a registered political party or candidate can be used.

A non-partisan Office of the Legislature
Questions?

For more information
Phone toll-free 1-800-661-8683 / TTY 1-888-456-5448
or contact
Elections BC
Mailing address:
PO Box 9275 Stn Prov Govt
Victoria BC V8W 9J6
Phone: 250-387-5305
Fax: 250-387-3578
Toll-free Fax: 1-866-466-0665
Email: electionsbc@elections.bc.ca
Website: elections.bc.ca
GUIDE TO VOTING AND COUNTING

FOR AN ELECTION ADMINISTERED DURING A PANDEMIC