



ELECTIONS BC
A non-partisan Office of the Legislature

APPOINTMENT OF AUDITOR FOR 2018 REFERENDUM ON ELECTORAL REFORM

4017
(18/06)

SEE REVERSE SIDE FOR INSTRUCTIONS
THIS FORM IS AVAILABLE FOR PUBLIC INSPECTION

PART A

1 FULL NAME OF APPOINTING ORGANIZATION / INDIVIDUAL

2 APPOINTING ORGANIZATION/INDIVIDUAL IS:

- OPPONENT GROUP
 PROPONENT GROUP
 ADVERTISING SPONSOR

Please check one: **AUDITOR INDIVIDUAL** **AUDITOR FIRM**

AUDITOR

3 FIRM

| | | |
|-----------------|------------|----------------|
| LAST NAME | FIRST NAME | MIDDLE NAME(S) |
| MAILING ADDRESS | | |
| CITY / TOWN | PROVINCE | POSTAL CODE |

4 PHONE

ALTERNATE PHONE

FAX

EMAIL

EFFECTIVE DATE OF APPOINTMENT:

5 (YYYY/MM/DD)

PART B

6 I, the undersigned, declare that:

- a) I consent to my appointment as auditor for the above-named organization/individual;
b) I am qualified to act as auditor under section 179 of the *Election Act*, and;
c) I am aware of the duties and responsibilities of this position under the Electoral Reform Referendum 2018 Regulation.

SIGNATURE OF AUDITOR

DATE: (YYYY/MM/DD)

WARNING: Signing a false statement is a serious offence and is subject to significant penalties [s. 266].

PART C: COMPLETED BY APPOINTING ORGANIZATION/INDIVIDUAL

7 SIGNATURE OF DIRECTOR/SPONSOR

DATE: (YYYY/MM/DD)

CEO

DATE RECEIVED: (YYYY/MM/DD)

REGISTRATION NO.

APPOINTMENT OF AUDITOR FOR 2018 REFERENDUM ON ELECTORAL REFORM - 4017 INSTRUCTIONS

PART A

- ❶ Name of the opponent group, proponent group or referendum advertising sponsor that is appointing the auditor.
- ❷ Indicate whether the appointing organization/individual is an opponent group, proponent group, or referendum advertising sponsor by ticking the appropriate box.

NOTE: Only referendum advertising sponsors who sponsor advertising with a total value greater than \$10,000 need to appoint an auditor
- ❸ Enter the name of the auditing firm or individual auditor and their mailing address. Select either the “auditor individual” or “auditor firm” box, as applicable.
- ❹ Enter contact information. As a minimum, a mailing address and phone number must be provided. Please note this form is available for public inspection.
- ❺ The effective date of appointment means the day on which the auditor assumes that position.

PART B

- ❻ The auditor must sign the appointment form, consenting to the appointment, confirming their qualification to act as an auditor, and acknowledging the duties and responsibilities of the position. If a firm has been appointed as auditor, an authorized individual of the firm must complete the consent statement.

An auditor must be qualified to be the auditor of a reporting company under the *Business Corporations Act*. This means that the individual is a C.A., C.P.A. or is certified by the Auditor Certification Board.

The following persons are disqualified from acting as an auditor:

- election officials, voter registration officials or employees of Elections BC;
- individuals who do not have full capacity to enter into contracts;
- the organization’s financial agent;
- an individual who is a member of the same firm as the organization’s financial agent or a firm of which the organization’s financial agent is a member; and
- individuals who have been convicted of an offence under the *Election Act* or the *Recall and Initiative Act* within the last seven years.

PART C

- ❼ This form must be signed by a director of the appointing opponent group, proponent group, or the referendum advertising sponsor.

For more information
Phone toll-free 1-800-661-8683 / TTY 1-888-456-5448
or contact

Elections BC
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