



PROVINCIAL VOTERS LIST REQUEST FORM - LOCAL GOVERNMENT

259
(18/02)

ELECTIONS BC
A non-partisan Office of the Legislature

PLEASE PRINT IN BLOCK LETTERS

Section 275 of the *Election Act* establishes that the provincial voters list may be used for municipal electoral purposes, and that a privacy policy must be approved by Elections BC for any organization accessing personal information. Section 76 of the *Local Government Act* establishes that a bylaw may be established to adopt the provincial voters list as the register of resident electors.

1. Has your local government submitted a privacy policy to Elections BC? A privacy policy template is available at: <http://elections.bc.ca/register-to-vote/the-provincial-voters-list/local-government-register-of-resident-electors/>. _____
2. If your local government has enacted a bylaw to adopt the provincial voters list as the register of resident electors, please indicate the bylaw name/number and date. _____
3. Intended use of voters list (e.g. Oct. 2018 election voters list, planning for Oct. 2018 elections, by-elections, assent vote, etc.). _____
4. Date required. Voters lists are available after the third Thursday of each month. _____
5. Administrative Boundary Name (e.g. District of Sicamous, City of Surrey). _____
6. Determine which electoral district(s) and voting areas are fully or partially contained within your jurisdiction's boundaries. This information is available on the Elections BC website by reviewing the voting area maps at: <http://elections.bc.ca/resources/maps/va-maps-2017>. _____

List all voting areas required to cover your jurisdiction. A voting area is identified by a three letter electoral district code and a two to four character voting area code (e.g. ESM 029, NOI 088S).

7. Chief Election Officer Name: _____ Title: _____
Phone number: _____ Email address: _____
8. The password-protected voters list will be provided through a secure data download service. Please provide contact information for an authorized user to download the file.
Authorized user's name: _____ Title: _____
Phone number : _____ Email address: _____

Please provide a copy of the provincial voters list as noted above. I understand and accept the limitations on the permitted use of this information.

SIGNATURE	DATE (YYYY/MM/DD)
-----------	-------------------

Submit the completed form to: **Voter Services, Elections BC**

Email: voterservices@elections.bc.ca

Fax: 250-387-3578 or Toll-free Fax: 1-866-466-0665

Mailing Address: PO Box 9275 Stn Prov Govt, Victoria B.C. V8W 9J6

Location: Suite 100 - 1112 Fort Street, Victoria

Questions? Phone: 250-356-9325 or Toll-free 1-800-661-8683 / TTY 1-888-456-5448

Email: voterservices@elections.bc.ca Website: elections.bc.ca