



ELECTIONS BC
A non-partisan Office of the Legislature

APPOINTMENT OF AUDITOR

321
(16/04)
s. 179(5)
Nomination

PLEASE PRINT IN BLOCK LETTERS OR TYPE
SEE REVERSE SIDE FOR INSTRUCTIONS

PART A

FULL NAME OF APPOINTING NOMINEE / CANDIDATE

1 LAST NAME	FIRST NAME	MIDDLE NAME(S)	2 ELECTORAL DISTRICT
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AUDITOR

3 LAST NAME	FIRST NAME	MIDDLE NAME(S)	4 PHONE
FIRM			ALTERNATE PHONE
MAILING ADDRESS			FAX
CITY / TOWN	PROVINCE	POSTAL CODE	EMAIL

EFFECTIVE DATE OF APPOINTMENT:

5 (YYYY/MM/DD)

PART B

6 I consent to my appointment as auditor for the above-named individual. I am aware of the duties and responsibilities of this position under the *Election Act* and I am qualified to act as auditor under section 179 of the *Election Act*.

SIGNATURE OF AUDITOR
DATE: (YYYY/MM/DD)

WARNING: Signing a false statement is a serious offence and is subject to significant penalties [s. 266].

PART C

7 SIGNATURE OF NOMINEE / CANDIDATE	DATE: (YYYY/MM/DD)
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CEO / DEO USE ONLY
DATE RECEIVED: (YYYY/MM/DD)

THIS FORM IS AVAILABLE FOR PUBLIC INSPECTION.
PLEASE KEEP A COPY FOR YOUR RECORDS

This information is collected under the authority of the *Election Act* and the *Freedom of Information and Protection of Privacy Act*. The information will be used to administer provisions under the *Election Act*. Questions can be directed to: **Privacy Officer, Elections BC** 1-800-661-8683, privacy@elections.bc.ca or PO Box 9275 Stn Prov Govt, Victoria BC V8W 9J6

APPOINTMENT OF AUDITOR - 321 INSTRUCTIONS

PRINT IN BLOCK LETTERS OR TYPE, EXCEPT WHERE A SIGNATURE IS REQUIRED.

PART A

- ① Name of nominee/candidate.
- ② This is the name of the electoral district in which the nominee/candidate wishes to seek election.
- ③ If you are appointing an individual as the auditor, complete this form as indicated. If you are appointing a firm as the auditor, enter the full name of the auditing firm in the space provided for the auditor's name.
- ④ Enter contact information. As a minimum, the *Election Act* requires that a mailing address and phone number be provided. Please note this form is available for public inspection.
- ⑤ The effective date of appointment means the day on which the auditor assumes that position.

PART B

- ⑥ The auditor must sign the appointment form, consenting to the appointment, confirming their qualification to act as an auditor, and acknowledging the duties and responsibilities of the position. If a firm has been appointed as auditor, an authorized individual of the firm must complete the consent statement.

An auditor must be qualified to be the auditor of a reporting company under the *Business Corporations Act* [*Election Act*, s. 179]. This means that the individual is a C.A., C.P.A. or is certified by the Auditor Certification Board.

The following persons are disqualified from acting as an auditor:

- election officials, voter registration officials or employees of Elections BC;
- individuals who do not have full capacity to enter into contracts;
- the candidate's financial agent;
- an individual who is a member of the same firm as the candidate's financial agent or a firm of which the candidate's financial agent is a member; and
- individuals who have been convicted of an offence under the *Election Act* or the *Recall and Initiative Act* within the last seven years [*Election Act*, s. 179].

PART C

- ⑦ The appointment must be signed by the nominee/candidate.

Signing a false statement is an offence and is subject to the following penalties: a fine of up \$20,000; imprisonment for a term not longer than two years; or both [*Election Act*, s. 266].

**For more information
Phone toll-free 1-800-661-8683 / TTY 1-888-456-5448
or contact**

Elections BC
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